

- 1. APPROVAL OF MINUTES:** Approval of the minutes from the March 10, 2014, Potter County Commissioners' Court meetings.
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MOTION was made by Judge Ware: I approve.
SECOND was made by Commissioner Vaughn.
AYES: Commissioners Kelly, Church, Vaughn and Judge Ware.
NOES: None.
ABSTAIN: Commissioner Murguia.
Motion carried by 4-0-1 vote.

- 2. VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of March 5, 2014 through March 18, 2014. [Hood]
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Commissioner Church, Judge Pro Tem, referenced Vouchers checks Nos. 154402-154636 and wire #348-357 in the total amount of \$4,196,237.50.

MOTION was made by Commissioner Church: I move to approve the vouchers.
SECOND for discussion was made by Commissioner Murguia.
AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.
NOES: None.
Motion carried by 5-0 vote. See Documentation

- 3. INSURANCE REPORT:** To recognize the insurance report. [Holland]
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The Insurance Report was so recognized. See Documentation

- 4. TREASURER'S REPORT:** To recognize the Treasurer's report:
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The Treasurer's Report was so recognized. See Documentation

- 5. BUDGET AMENDMENTS:** To consider and act upon the approval of budget amendments from the current fiscal year. [Hood]
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MOTION was made by Judge Ware: I approve.
SECOND was made by Commissioner Murguia.
AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.
NOES: None.
Motion carried by 5-0 vote. See Documentation

6. **POTTER COUNTY EXTENSION OFFICE:** To hear an agent update regarding activity hosted by the Potter County Extension Office. [Murguia, Wagner]

An Extension Office update was given by Amy Wagner, County Extension Agent-Family & Consumer Sciences. See Documentation

7. **LONG RANGE FACILITIES PLANNING COMMITTEE:** To hear a report from the Long Range Planning Committee and to take any action necessary. [Murguia]

Commissioner Murguia provided a Committee update.

8. **SHARYLAND UTILITIES DONATION** – to consider potential uses of donation funds from Sharyland and take any action necessary. [Church]

Discussion was held. No action was taken.

9. **FORMAL PROPOSAL RENEWAL:** To consider and act upon renewing Formal Proposal #1032-11 Independent Auditor Services for an additional one year term 6/1/2014 through 5/31/2015. Term extension and pricing is as outlined in the original proposal. [Harder, Hood]

MOTION was made by Commissioner Murguia: I move to approve renewing Formal Proposal #1032-11 Independent Auditor Services as per recommendation.

SECOND was made by Judge Ware.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

10. **COUNTY PROPERTY:** To hear a report on an interest in leasing a piece of County property. [Harder]

David Harder, Purchasing Agent, gave a report on the interest in leasing County Property. See Documentation

- 11. TAX INCREMENT REINVESTMENT ZONE (TIRZ) #1 – BOARD OF DIRECTORS:** To consider and act upon appointees for the County’s 3 positions on the TIRZ Board of Directors. [Kelly, Kemp]
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Discussion was held. No action was taken.

Commissioners will bring to the next Commissioners’ Court meeting on April 14, 2014, suggested names to fill the open seats on the board.

- 12. EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
- a. FACILITIES MAINTENANCE CUSTODIAL:** The resignation of Luisa DeLeon, Custodial I – Nights, effective 3/28/2014. See Documentation
 - b. ROAD & BRIDGE:** The step increase of Jessica Pepper, Admin Tech, effective March 16, 2014. See Documentation
 - c. COLLECTIONS:** The employment of Frances Magley, File Clerk/Receptionist, effective 3/24/14. See Documentation
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MOTION was made by Judge Ware: I approve.
SECOND for discussion was made by Commissioner Murguia.
AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.
NOES: None.
Motion carried by 5-0 vote.

- 13. POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
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A County Projects report was given by Mike Head, Facilities Maintenance Director.
See Documentation

- 14. EXECUTIVE SESSION – REAL PROPERTY – FIRE STATION #3:**
- a. To hold an executive session to deliberate the purchase, exchange, or value of real property where deliberation in open meeting would have a detrimental effect on the position of the County in negotiations with a third person, pursuant to §551.072, Tex. Gov. Code.
 - b. To take any action appropriate after the executive session. [Harder]
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Commissioners’ Court went into Executive Session at 10:10 a.m., and returned to Open Session at 10:43 a.m. No action was taken in Executive Session.

No action was taken on item. See Documentation

15. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

Jail population of 525 (97 female) was given by Commissioner Church, Judge Pro Tem.

16. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

David Harder, Purchasing Agent, reported an insurance claim resulting when Fire Rescue was responding to a call.

17. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

Next agenda items include: Sharyland Utilities Donation, TIRZ Board of Directors, Executive Session for Journeyman discussion, and Executive Session on property.

Commissioner Church, Judge Pro Tem, adjourned the Potter County Commissioner=s Court until 9:00 a.m., Monday, April 14, 2014, in the Potter County Commissioners= Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.
Signed this the 24th day of March, 2014.

Julie Smith, Potter County Clerk
By: Stephnie Menke, Deputy